



BOOKING OF CRECHE PROVISION

I/WE (Name of Booking Party) _____

Hereby apply to book the following:

Location of Crèche _____

Dates of Crèche _____

When advertising, please include Enterprise Childcare as crèche provider.

From Enterprise Childcare, Strathclyde Business Centre, Unit 27, Pottery Street, Greenock subject to the attached conditions and subject also to the conditions that:

1. I/we will settle all invoices for payment in respect of provision of the crèche within 28 days of receipt of same.
2. I/we will give 7 days notice in writing (prior to the date of commencement of the crèche) for cancellation of crèche provisions. Failing which notice I/we will be liable for 10% of the booking fee. Failure to cancel within 24 hours will result in full payment.
3. I/we accept that Enterprise Childcare may change the location of the crèche provision when it considers it necessary to do so.
4. I/we accept that charges and conditions of booking and crèche provision may be varied by Enterprise Childcare without my/our consent (subject to notice).
5. I/we accept that this booking form (including the conditions attached) constitutes a legally binding contract.
6. I/we accept responsibility for ensuring the accommodation is booked for the crèche.
7. I/we accept responsibility for the conduct of the parents/carers using the crèche provision.
8. Any crèche request will result in the proposed room being risk assessed. The Risk Assessment will be for the stated room only. No other room can be used until this has been carried out.

Name: _____ Signature _____

Position Held: _____

Name of Organisation _____ Address: _____

CONDITIONS OF BOOKING

Enterprise Childcare undertakes as follows:

1. All childcare workers will have a recognised qualification and/or experience in childcare provision in relation to guidelines set by the Care Commission.
2. All Enterprise Childcare employees will receive ongoing training appropriate to the nature of the work and all relevant Health & Safety legislation.
3. Enterprise Childcare will be responsible for the recording of any accident, which occurs within the crèche and notifying parents or carers.
4. All childcare provision will comply with the regulations issued by the Commission for the Regulation of Care, in terms of the Regulation of Care (Scotland) Act 2001)
5. Enterprise Childcare will indemnify themselves in accordance with their legal requirements to £10,000,000.
6. All requests for crèches must be booked by an authorised representative of the organisation and will be acknowledged in writing by a member of the Management Team of Enterprise Childcare.
7. Enterprise Childcare reserves the right to vary charges and conditions of provision where the occasion necessitates.
8. Enterprise Childcare accepts no liability if for whatever reason the crèche facility booked cannot be provided.